

Government of the People's Republic of Bangladesh
Ministry of Power, Energy and Mineral Resources
Energy and Mineral Resources Division
Administration-1 Branch

No: 28.00.0000.011.25.267.15.

Date: 02-01-2017

To,
The Chairman
Petrobangla, Dhaka.

Subject: Approval of the visit to Malaysia.

The undersigned is directed to convey the sanction of the deputation of the following officers for attending the Training Programme on "Natural Gas Field Skill, Accounting policies in Joint Ventures and Risk Management Skills Development" in Malaysia for 12 (Twelve) days (excluding travel time) from 16-01-2017 to 27-01-2017 or from the nearest possible time under the following terms and conditions :

Sl.No	Name and Designation	Division/Company
1.	Mr. Md. Shahidul Islam, Deputy Secretary	Energy and Mineral Resources Division
2.	Mr. Mohammad Ali Chowdhury, Deputy General Manager	KGDCCL
3.	Mr. Md. Aminur Rahman, Manager	KGDCCL
4.	Mr. Md. Rois Uddin Ahmed, Manager	KGDCCL
5.	Mr. Mohammad Tazuddin Dhali, Manager	KGDCCL
6.	Mr. Md. Abul Hashem, Manager	KGDCCL
7.	Syed Morshed Ullah, Deputy Asst. Enginner	KGDCCL
8.	Mr. Md. Enamul Hoq Khan, Deputy Manager	KGDCCL
9.	Mr. Md. Tajul Islam Chowdhury, Manager	KGDCCL
10.	Mr. Md. Mobarak Hossain, Asst. Manager	KGDCCL
11.	Mr. A K M Tofazzal Hossen, Asst. Manager	KGDCCL
12.	Mr. Md. Rofiqul Islam, Asst. Manager	KGDCCL
13.	Mst. Narshin Sultana, Manager	Petrobangla
14.	Mst. Taslima Akhter, Asst. Manager	Petrobangla
15.	Mr. Md. Mahbub-ul-Alam, Personal Officer	Energy and Mineral Resources Division

- (a) While on deputation they will be treated as on duty;
 - (b) They will be draw their pay and allowances in local currency. No part of it should be drawn in foreign currency.
 - (c) They will not be allowed to stay abroad more than the approved period.
 - (d) All the expensess of visit to Malaysia will be borne from KGDCCL training fund.
 - (e) They will have to submit a report to this Division within 07 (seven) days after their return.
2. This order has been issued with the approval of the competent authority.

Sincerely yours,



(Md. Shahidul Islam)
Deputy Secretary
Tel : 880-2-9514165

No: 28.00.0000.011.25.267.15.14

Date: 02-01-2017

Distribution for kind information/necessary action :

1. Secretary, Ministry of Foreign Affairs, Dhaka. **(With a request to issue note verbale).**
2. Director General, Immigration & Passport, Dhaka.
3. H.E Ambassador, Embassy of Malaysia Dhaka, Bangladesh.
4. H.E Ambassador, Embassy of the People's Republic of Bangladesh, Indonesia
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Managing Director, KGDCCL.
7. P.S. to Secretary, Energy & Mineral Resources Division, Dhaka.
8. Mr/Mrs.....
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
10. ICT Cell, Energy and Mineral Resources Division.
11. Office Copy.



Md. Shahidul Islam)
Deputy Secretary