Date: 24-12-2017

Government of the People's Republic of Bangladesh Ministry of Power, Energy and Mineral Resources Energy and Mineral Resources Division Administration-1 Branch

No: 28.00.0000.020.25.189.14(Part).

To,

The Chairman Petrobangla, Dhaka.

Subject: Approval of the visit to Malaysia.

The undersigned is directed to convey the sanction of the deputation of the following officers for attending the training programme on "Value based strategic planning and innovation management with focus on information technology development" in Malaysia for 10 (Ten) days (excluding travel time) from 10-01-2018 to 19-01-2018 or from the nearest possible time under the following terms and conditions:

Sl. No	Name and Designation	Ministry/Division/Corporation
1.	Mr. Md. A Khaleque Mullick, Deputy Secretary	Energy and Mineral Resources Division
2.	Mr. Mohammad Atiqur Rahman, Deputy General Manager	RPGCL
3.	Mr. Monjur Ahmed, Deputy General Manager	RPGCL
4.	Mahmuda Begum, Manager	RPGCL
5.	Mr. Mohammad Mizanur Rahman, Manager	RPGCL
6.	Mr. Mohammad Ashiqur Rahman, Manager	RPGCL
7.	Mr. Shamim Ahamed Khan, Manager	RPGCL
8.	Mr. A K M Mahboobur Rahman, Manager	RPGCL
9.	Mr. Md. Atiqur Rahman, Assistant Manager	RPGCL
10.	Mr. Md. Abu Horaira, Assistant Manager	RPGCL
11.	Mr. Md. Humaun Kabir, Assistant Manager	RPGCL
12.	Mr. Md. Anwarul Haque, Assistant Manager	RPGCL
13.	Mr. Md. Hafiz Uddin, Assitant Manager	RPGCL
14.	Mr. Mohammad Habibur Rahman, Administrative Officer	Energy and Mineral Resources Division

- (a) While on deputation they will be treated as on duty:
- (b) They will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency.
- (c) They will not be allowed to stay abroad more than the approved period.
- (d) All the expensess of visit to Malaysia will be borne from RPGCL training fund.
- (e) They will have to submit a report to this Division within 07 (seven) days after their return.
- 2. This order has been issued with the approval of the competent authority.

Sincerely yours,

(Mohammaed Kamruzzaman) Deputy Secretary

Tel: 880-2-9514165

Date: 24-12-2017

No: 28.00.0000.020.25.189.14(Part).

Distribution for kind information/necessary action:

- 1. Secretary, Ministry of Foreign Affairs, Dhaka. (With a request to issue note verbale).
- 2. Director General, Immigration & Passport, Dhaka.
- 3. H.E High Commissioner, High Commission of Malaysia, Dhaka, Bangladesh.
- 4. H.E High Commissioner, Bangladesh High Commission, Malaysia.
- 5. Director, Hazrat Shahjalal International Airport, Dhaka.
- 6. Managing Director, RPGCL.
- 7. P.S. to Secretary, Energy & Mineral Resources Division, Dhaka.
- 8. Mr/Mrs.....
- 9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 10. ICT Cell, Energy and Mineral Resources Division.
- 11. Office Copy.

(Mohammaed Kamruzzaman) Deputy Secretary