

Government of the People's Republic of Bangladesh  
Ministry of Power, Energy and Mineral Resources  
Energy and Mineral Resources Division  
Administration-1 Branch

No: 28.00.0000.020.25.048.17.

Date: 05-04-2018

To,  
The Chairman  
BPC Chattogram.

**Subject: Approval of the visit to Singapore.**

The following delegation has been given permission to attend the inspection, Production and Marketing facilities of LUKOIL Marine Lubricants in Singapore for 04 (Four) days (excluding travel time) from 18-04-2018 to 21-04-2018 or date close to it under the following terms and conditions :

Sl. No	Name and Designation	Division/Corporation
1.	Mr. Md. Firoz Ahmed, Deputy Secretary, Blue Economy Cell	Energy & Mineral Resources Division
2.	Mr. Ahmed Shahidul Haque, General Manager	Meghna Petroleum Ltd.
3.	Mr. Mohammed Jasim Uddin, Deputy General Manager	Meghna Petroleum Ltd.
4.	Mr. Md. Shahin Reza Khan, Assistant General Manager	Meghna Petroleum Ltd.
5.	Mr. Maqbul Ahmed Chowdhury, Assistant General Manager	Meghna Petroleum Ltd.
6.	Mr. A K M Akter Kamal Chowdhury, Assistant General Manager	Meghna Petroleum Ltd.
7.	Mr. Md. Morshed Anwar Chowdhury, Senior Officer	Meghna Petroleum Ltd.

- (a) While on training they will be treated as on duty;
  - (b) They will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency.
  - (c) They will not be allowed to stay abroad more than the approved period.
  - (d) Meghna Petroleum Limited will bear the air fare and other allowances according to the existing rules and the rest of the expenditure will be borne by LUKOIL Marine Lubricants.
  - (e) They will have to submit a report to this Division within 07 (seven) days after their return.
2. This order has been issued with the approval of the competent authority.

Sincerely yours,

*sd/*

(Mohammed Kamruzzman)

Deputy Secretary

Tel : 880-2-9514165

Date: 05-04-2018

No: 28.00.0000.020.25.048.17. **301**Distribution for kind information/necessary action :

1. Secretary, Ministry of Foreign Affairs, Dhaka. **(With a request to issue a note verbal).**
2. Director General, Immigration & Passport, Dhaka.
3. H.E High Commissioner, High Commission of Singapore, Dhaka, Bangladesh.
4. H.E High Commissioner, Bangladesh High Commission, Singapore.
5. Director, Hazrat Shahjalal International Airport, Dhaka.
6. Managing Director, Meghna Petroleum Ltd..
7. P.S. to Secretary, Energy & Mineral Resources Division, Dhaka.
8. Mr.....
9. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
10. ICT Cell, Energy and Mineral Resources Division.
11. Office Copy.

*MK*  
05.4.18  
(Mohammed Kamruzzman)  
Deputy Secretary